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# *La Cañada Thursday Club - 2024 Weddings*

## *Frequently Asked Questions*

### **Do you have to be a Club member to rent your facility?**

No, our clubhouse is available for rent to the public.

### **Is outside catering allowed?**

Yes, we have a list of approved caterers that you can select from since our club does not have an in-house caterer. Under certain circumstances, we may allow other caterers, but restrictions apply and a \$650 catering buyout fee will be charged. Please email us for more information. All caterers must be licensed and insured.

### **What is the maximum occupancy?**

The maximum occupancy is 130 guests (128 family and friends, plus the bride and groom).

### **What does it cost to rent the venue and what is included?**

The venue rental fee is \$6,500 and includes 10 hours of venue access time (time for set-up, reception, cleanup, and breakdown) and 2 hours preparation/rehearsal time prior to the wedding. The following items are included:

- Tables and chairs
- Wooden podium and pull-down screen
- Grand piano on large stage
- High boys / low boys / bar
- Indoor globe string lights in the ballroom
- Lounge furniture
- Outdoor market lighting
- Bridal suite with powder room

### **How do I reserve my date?**

We require a \$1,000 Reservation Fee to reserve your date. The Reservation Fee is non-refundable and is applied toward the venue rental fee. If you are unable to celebrate your event at the club due to the bride or groom having COVID-19, or because of a natural disaster, your Reservation Fee will be applied toward a future reservation date within 12 months of the originally reserved date.

### **Can I come see the venue?**

Yes, however the venue is shown by appointment only. Please visit our website and submit a *Club Rental Inquiry* form, found on the *Weddings/Events* page.

### **Do you have a list of approved or preferred vendors?**

Yes. The La Cañada Thursday Club permits a variety of wedding vendors (e.g., caterers, florists, DJs, photographers, wedding coordinators). We can provide a list of recommended wedding vendors or you can find your own.

## FAQs cont'd

### **How early can I or my vendors arrive to set-up for my wedding?**

The venue opens at 1:00pm. (For brunch weddings the 10-hour block of time may be adjusted.)

### **What is the latest time my reception can last?**

Your reception must end by 10:00pm. A minimum of one hour is needed for cleanup and breakdown, and the premises must be vacated by 11:00pm. This time cannot be adjusted.

### **Are music and dancing permitted outdoors?**

Music is permitted outdoors with some restrictions. Ceremony music, background music, or soft acoustic music for cocktail hour is allowed up to the early evening. No dancing is permitted outdoors. Exceptions can be made for traditional wedding dances only (i.e., couple's first dance, father-daughter dance, and mother-son dance).

### **What type of insurance do I need to obtain?**

You will need to provide Personal Liability Insurance, also known as a One Day Event Rider, for \$2 Million in general liability and expressly lists the La Cañada Thursday Club as an Additional Insured. This insurance is estimated to cost about \$200 for a one-day plan. You can visit [www.WedSafe.com](http://www.WedSafe.com), [www.markelinsuresfun.com](http://www.markelinsuresfun.com), or [www.theeventhelper.com](http://www.theeventhelper.com) to request a quote.

### **Can I bring my own alcohol?**

Yes, however all alcohol must be served at the bar by a certified bartender. Also, your Personal Liability Insurance must include alcohol coverage, known as Host Liquor Liability. Guests are not allowed to bring their own alcohol. In accordance with California law, proper identification for any persons appearing to be under the age of 30 will be required. Please inform your guests and wedding party that they may be asked to show ID to be served an alcoholic beverage. You agree to be responsible for the consumption of alcoholic beverages by all guests and understand that the bartender may refuse service to any guest. Also, it is the sole responsibility of the parents or guardians to ensure minors do not obtain or drink alcoholic beverages.

### **Can we place bottles of wine or champagne on the tables?**

No, self-serve of any alcohol is strictly prohibited. Alcohol must be served at the bar by the bartender. If your caterer offers a wine or champagne pour service, the catering staff is allowed to serve the alcohol to adults 21 years and older at the tables. Guests may be asked to show ID if they appear under the age of 30.

### **Do I need to hire a wedding coordinator?**

Yes, you must hire a professional wedding coordinator to direct your vendors and manage wedding day activities.

### **Are photo booths allowed? If yes, where is the best place to set them up?**

Yes, photo booths are allowed. A 10'L x 10'W x 8'H photo booth may be set up in the Tea Room or in the Courtyard. There are 3-pronged outlets with standard 120V available in both areas. Your vendor should bring all of their own equipment, including any tables and extension cords.

### **I want to decorate the fireplace, what are the measurements?**

The mantel is 8'L x 10"D. The fireplace is 91"W x 60"H (from the floor to the top of the mantel). The opening of the fireplace is 46"W x 39"H.

### **Are candles and rose petals allowed?**

Candles must be in glass containers. No open, exposed candles are allowed. Rose petals, confetti, glitter, rice, silly string, bird seeds, sparklers, and fireworks are **not** allowed. You may use silk petals.

### **Who will take care of my personal belongings?**

Please appoint an attendant to look after your personal items and gifts. It is your responsibility to collect all items brought in and delivered to the venue. All items must be cleared at the end of the event.

**For more information, please contact us at [lctcrentals@gmail.com](mailto:lctcrentals@gmail.com) or visit us at [www.lacanadathursdayclub.org](http://www.lacanadathursdayclub.org).**

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