



## *La Cañada Thursday Club – Weddings*

### *Frequently Asked Questions*

**Do you have to be a member to rent your facility?**

No, our clubhouse is available to the public.

**Is outside catering allowed?**

Yes, we have a list of approved caterers that you can select from. Under certain circumstances we may allow other caterers, restrictions apply. Please email us for more information. All caterers must be licensed and insured.

**What is the venue rental fee, and what is included?**

Please submit a *Club Rental Inquiry* form through our website to receive pricing information. The venue rental fee includes 10 hours of venue access time (time for set-up, event, cleanup and breakdown). The following items are included:

- Wooden podium
- Piano
- Pull-down screen
- Lounge furniture
- Outdoor market lighting
- Bridal suite

**Do I need to place a deposit in order to hold a date?**

Yes, a \$1,000 security deposit will hold your date. A signed contract must be received within 30 days to confirm your date. (The deposit is refundable upon passing inspection of the venue by the event supervisor post-event. The deposit is not refundable if you cancel the event less than 90 days before the reserved date.)

**Can I come see the venue?**

Yes, however the venue is shown by appointment only. Please visit our website and submit a *Club Rental Inquiry* form, found on the *Reserve the Club* page.

**What does exclusive mean when referring to CR Designs & Rentals?**

CR Designs & Rentals is the on-site, exclusive rentals company used at the club for weddings and events. All rental items must be ordered through them. You do not have an option of using a different rental company. Please visit their website at [www.crdesignsandrentals.com](http://www.crdesignsandrentals.com) to view their products, services and pricing.

### **Aside from CR Designs & Rentals, are there any other exclusive vendors?**

La Cañada Thursday Club permits other wedding vendors. We can provide a list of recommended wedding vendors. Additional vendors may be allowed at our discretion.

### **How early may I or my vendors arrive to set-up for my wedding?**

The venue opens at 1 pm. (For brunch weddings the 10-hour block of time can be adjusted.)

### **What is the latest time my reception can last?**

Your reception needs to end by 10 pm. One hour minimum is needed for cleanup and breakdown, the premises must be vacated by 11 pm.

### **Is music and dancing permitted outdoors?**

Music is permitted, with some restrictions. Ceremony music, background music or soft acoustic music for cocktail hour is allowed up to the early evening. No dancing is permitted outdoors, exceptions can be made for traditional wedding dances only (i.e., couple's first dance, father-daughter dance and mother-son dance).

### **What type of insurance do I need to obtain?**

Personal Liability Insurance, also known as a One Day Event Rider, for \$1Million coverage and expressly lists the La Cañada Thursday Club as an Additional Insured.

### **May I bring my own alcohol?**

Yes, however all alcohol must be served at the bar by a professional, certified bartender who you'll contract through CR Designs & Rentals. Also, your Personal Liability Insurance must include alcohol coverage, known as Host Liquor Liability. Guests are not allowed to bring their own alcohol. In accordance with California law, proper identification for any persons appearing to be under the age of 30 will be required. Please inform your guests and wedding party that they may be asked to show ID to consume an alcoholic beverage. You agree to be responsible for the consumption of alcoholic beverages by all guests and understand that the bartender may refuse service to any guest. Also, it is solely the responsibility of the parents or guardians to make sure minors do not obtain or drink alcoholic beverages.

### **Can we place bottles of wine or champagne on the tables?**

No, self-serve of any alcohol is strictly prohibited. Alcohol must be served at the bar by the bartender. If your caterer offers a wine or champagne pour service, the catering staff is allowed to serve the alcohol to adults 21 years and older at the tables. Guests may be asked to show ID if they appear under the legal drinking age.

### **Are photo booths allowed? If yes, where is the best place to set them up?**

Yes, photo booths are allowed. A 10' l x 10' w x 8' h photo booth may be set up in the Tea Room or in the Courtyard. There are 3-pronged outlets with standard 120V available in both areas. Your vendor should bring all of their own equipment, including any tables and extension cords.

### **I want to decorate the fireplace, what are the measurements?**

The mantle is 8' l x 10" w. The fireplace is 91" w x 60" h (from the floor to the top of the mantle). The opening of the fireplace is 46" w x 39" h.

### **Are candles and rose petals allowed?**

Candles must be in glass containers. No open, exposed candles are allowed. Rose petals, confetti, glitter, rice, silly string, bird seeds, sparklers and fireworks are **not** allowed. You may use silk petals.

### **Who will take care of my personal belongings?**

Please appoint an attendant to look after your personal items and gifts. Items left behind at the conclusion of your wedding are not our responsibility. It is your responsibility to collect all items brought in and delivered to the venue. All items must be cleared at the end of the event. We cannot guarantee storage or the safe return of any items left on the premise after your event. It is your responsibility to return items to the vendors or make arrangements for pick up.

**For more information, please contact us at [lctrentals@gmail.com](mailto:lctrentals@gmail.com) or visit us at [www.lacanadathursdayclub.org](http://www.lacanadathursdayclub.org).**